



Risk Assessment Policy

Risks to health and safety should be controlled wherever possible through risk assessments. These are therefore conducted in this school on a regular basis and cover all identified risks to our pupils, our staff, our buildings, our grounds, in our daily routines and at all school events.

Conduct of Risk Assessments

Assessments are conducted by the Director of Education/Lead Teacher or delegated to other staff as appropriate.

Nature of Risk Assessments

Assessments identify significant risks and prescribe remedial action, i.e. risk control measures.

Thorough risk assessment we resolve to answer such questions as the following:

- What hazards are we faced with?
- Who might be affected?
- How can the risks be reduced to an acceptable level?
- Can effective measures be implemented now?
- If not, what contingency plans will serve us best for the time being?

Each assessment is written up on a standard pro forma.

Frequency of Risk Assessments

Assessments are normally annual, but more frequent checks may be required in some risk areas as new risks arise.



Reporting Procedures for Newly - Identified Hazards

All staff are aware of the need to report new hazards as soon as they are identified and in turn are to immediately notify the Director of Education/Lead Teacher.

Access to Risk Assessments

A full set is kept in the staff office and where appropriate staff members have individual risk assessments. For example: Students on work placements

Risk Assessments for Taking Children off Site

Staff responsible for taking children off site must carry out a risk assessment using the standard pro forma.

This policy was agreed by the proprietor on 28/08/2020.

This policy was reviewed on 28/08/2023.



This Policy is linked to those policies below:

- Accessibility Plan
- SEND Policy
- Admissions Policy
- Whistleblowing Policy
- Attendance Policy
- Recruitment & Selection Policy
- Behaviour Policy
- now with People HR
- Bullying Policy
- Physical Intervention and Restraints Policy
- Child Protection Policy
- Complaints Procedure
- Risk Assessment Policy
- Confidentiality Policy
- Educational Visits Policy
- Equalities Policy
- Equal Opportunities Policy
- E-Safety Policy
- First Aid Policy and Safe Handling of Medicine
- Health and Safety Policy